

HARYANA GOVERNMENT
LAW AND LEGISLATIVE DEPARTMENT

Notification

The 27th September, 2011

No. Leg. 21/2011.—The following Act of the Legislature of the State of Haryana received the assent of the Governor of Haryana on the 20th September, 2011, and is hereby published for general information :—

HARYANA ACT NO. 16 OF 2011

THE HARYANA PRIVATE UNIVERSITIES (AMENDMENT) ACT, 2011

AN

ACT

further to amend the Haryana Private Universities Act, 2006.

Be it enacted by the Legislature of the State of Haryana in the Sixty-second Year of the Republic of India as follows :—

1. This Act may be called the Haryana Private Universities (Amendment) Act, 2011.

2. In the Schedule to the Haryana Private Universities Act, 2006, after serial number 5 and entries thereagainst, the following serial number and entries thereagainst shall be added, namely :—

Amendment of
Schedule to
Haryana Act 12
of 2006.

"6. NIILM University	District Kaithal".
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ARADHANA SAWHNEY,
Special Secretary to Government, Haryana,
Law and Legislative Department.

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NIILM UNIVERSITY, KAITHAL

[ESTABLISHED BY HARYANA ACT NO. 16 of 2011 AND

PUBLISHED IN HARYANA GOVT. GAZ. (EXTRA.),

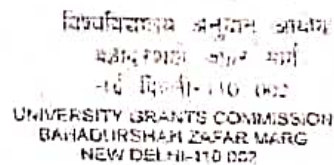
SEPT. 27, 2011

FIRST STATUTES

CERTIFIED TRUE COPY

For NIILM UNIVERSITY

[Signature]
Vice Chancellor



March 2012

The Registrar,
NIMH University,
2 KM Milestone
NH - 66, Kothai - 136 027,
Baryano

20 MAR 2012

Sub. - Establishment of NIILM University, Karnal (Haryana) as a Private University.

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With reference to State Government Notification No. No. Leg. 21/2011 dated 27.09.2011 on the above subject, I am directed to say that NIMM University, Karnal (Haryana) has been established by an Act (No. 16 of 2011) The Haryana Private Universities (Amendment) Act, 2011 (No. 32 of 2006) of State Legislature of Haryana as a State Private University and is empowered to award degrees as specified by the UGC under section 22 of the UGC Act 1956 through its main campus with the approval of statutory bodies / councils, wherever required.

As per the judgement of the Hon'ble Supreme Court in the case of Prof. Yashpal Vs State of Chhattisgarh there is no provision to have Regional Centres/ off Campus beyond the territorial jurisdiction of the State.

Keeping in view of the above, you are requested to adhere on the following:-

1. No off campus centre(s) is opened by the University outside the territorial jurisdiction of the State in view of the judgement of Hon ble Supreme Court of India in case of Prof. Yash Pal Vs State of Chhattisgarh.
2. In case the University has already started any off campus centre outside the State, it must be closed immediately. It may also be ensured that any off campus centre within the State shall be opened only as per the provision laid down in the UGC (Establishment of and maintenance at standards in Private University) Regulation 2003 and with the prior approval of UGC.
3. The University shall not have any affiliated Colleges.
4. The University has to follow UGC (Minimum standards and procedure for award of M.Phil / Ph.D degree) Regulations, 2009

The University is required to follow the UGC (Establishment of and Maintenance of Standards in Private University)-Regulation, 2003 (copy enclosed) & other Regulations issued from time to time and posted on UGC website www.ugc.ac.in.

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NIILM UNIVERSITY

FIRST STATUTES

In exercise of the powers conferred by Sub-Section (2) of Section 30 of Haryana Private Universities Act, 2006 and Haryana Act no 16 of 2011, the Governing body of NIILM University, Kaithal, frames and adopts its First Statutes for submission to Government

STATUTE NO - 01

SHORT TITLE, EXTENT AND COMMENCEMENT

- 1) These statutes may be called "The First Statutes" of the NIILM University.
- 2) The First Statutes are applicable to NIILM University, Kaithal and any matter relating to and or incidental thereto.
- 3) They shall come into force with effect from the date of such publication in the official Gazette.

STATUTE NO - 02

DEFINITIONS

In this Act, unless the context otherwise requires:-

- 1) "All India Council for Technical Education" means All India Council for Technical Education established under the All India Council for Technical Education Act, 1987 (Central Act 52 of 1987);
- 2) "Council of Scientific and Industrial Research" means the Council of Scientific and Industrial Research, New Delhi, an agency of the Central Government;
- 3) "Department of Science and Technology" means the Department of Science and Technology of the Central Government;
- 4) "Distance education" means education imparted by a combination of any two or more means of communication, viz. broadcasting, telecasting, correspondence courses, seminars, contact programmes and any other such methodology;
- 5) "Distance Education Council" means the Distance Education Council constituted under statute 28 arising from section 25 of the Indira Gandhi National Open University Act, 1985 (Central Act 50 of 1985);
- 6) "employee" means a person appointed by the University to work in the University, or its study centers and includes a teacher, officer (other than the visitor) and any other employee of the University;
- 7) "fee" means collection made by the University from the students by whatever name it may be called, which is not refundable;
- 8) "Government" means the Government of the State of Haryana;

- 9) "higher education" means study of a curriculum or course for the pursuit of knowledge beyond 10+2 level;
- 10) "hostel" means a place of residence for the students of the University or of its centres;
- 11) "Indian Council of Agriculture Research" means the Indian Council of Agriculture Research, a society registered under the Societies Registration Act, 1860 (Central Act 21 of 1860);
- 12) "Medical Council of India" means Medical Council of India, Delhi;
- 13) "National Council of Assessment and Accreditation" means the National Council of Assessment and Accreditation, Bangalore, an autonomous institution of the University Grants Commission;
- 14) "National Council of Teacher Education" means the National Council of Teacher Education, Delhi;
- 15) "off campus centre" means a centre of the University established by it outside the main campus, operated and maintained as its constituent unit, having the University's complement of facilities, faculty and staff;
- 16) "off-shore campus" means a campus of the private University established by it outside the country, operated and maintained as its constituent unit, having the University's complement of facilities, faculty and staff;
- 17) "Pharmaceutical Council of India" means Pharmaceutical Council of India, Delhi;
- 18) "prescribed" means prescribed by rules made under this Act;
- 19) "regulating body" means a body established by the Central Government for laying down norms and conditions for ensuring academic standards of higher education, such as University Grants Commission, All India Council for Technical Education, National Council of Teacher Education, Medical Council of India, Pharmaceutical Council of India, National Council of Assessment and Accreditation, Indian Council of Agriculture Research, Distance Education Council, Council of Scientific and Industrial Research etc. and includes the State Government;
- 20) "Rules" means the Rules made by the University under this Act;
- 21) "Schedule" means Schedule appended to this Act;
- 22) "sponsoring body" in relation to the University means NIILM Education Trust, a public charitable trust registered in Haryana under the Indian Trust Act;
- 23) "Statutes", "Ordinances" and "Regulations" mean respectively, the Statutes, Ordinances and Regulations of the University made under this Act;
- 24) "student of the University" means a person enrolled in the University for taking a course of study for a degree, diploma or other academic distinction duly instituted by the University, including a research degree;
- 25) "study centre" means a centre established and maintained or recognized by the University for the purpose of advising, counseling or for rendering any other assistance required by the students in the context of distance education;
- 26) "teacher" means a Professor, Reader, Lecturer or any other person required to impart education or to guide research or to render guidance in any other form to the students for pursuing a course of study of the University;
- 27) "University" means NIILM University incorporated by Haryana Private University Act 2006 along with its amendment by the Haryana Act No. 16 of 2011; and

- 28) "University Grants Commission" means the University Grants Commission, established under the University Grants Commission Act, 1956 (Central Act 3 of 1956).

STATUTE NO - 03

OBJECTS OF THE UNIVERSITY

The objects of the University shall be to create, organize, preserve and disseminate knowledge in the field of science, technology, humanities, social sciences, education, management, commerce, law, pharmacy, healthcare and any other field for the advancement of mankind in particular and other objects of the University shall be as follows namely:-

- 1) to provide instructions, teaching and training in higher education and make provisions for research, advancement and dissemination of knowledge;
- 2) to create higher levels of intellectual abilities;
- 3) to establish state of the art facilities for education and training;
- 4) to carry out teaching and research and offer continuing education programmes;
- 5) to create centers of excellence for research and development and for sharing knowledge and its application;
- 6) to establish a campus in the State of Haryana and to have study centers at different places within its jurisdiction;
- 7) to establish examination centers;
- 8) to institute degrees, diplomas, certificates and other academic distinctions on the basis of examination, or any such other method;
- 9) to ensure that the standard of degrees, diplomas, certificates and other academic distinctions are not lower than those laid down by All India Council for Technical Education, National Council of Teacher Education, University Grants Commission, Medical Council of India, Pharmaceutical Council of India, and other similar agency/agencies established by the Central Government for regulation of education;
- 10) to open study centers within its jurisdiction;
- 11) to set up off - campus centre and/or the study centre within and out of the State, with the prior approval of the University Grants Commission and that of the concerned State Government;
- 12) to open any off-shore campus in foreign countries after obtaining due permission from University Grants Commission, the Government, the Government of India and also that of the Government of the host country
- 13) to provide instructions, teaching, training and various qualifications in skill development, vocational and educational training;
- 14) to provide consultancy including software services to the industry, public organization, colleges and any other institution;
- 15) To establish close linkage with the industry, business, education institution, charitable institutions and other sections of the society to make teaching, research, training, documentation, publication, use of various media and outreach activities at the University relevant to the needs of the University and Society, at national and

- international level and to receive and or give aids/ grants as may be necessary for furtherance of such objectives; and
- 16) to pursue any other objective as may be approved by the Government.

STATUTE NO - 04

POWERS AND FUNCTIONS OF UNIVERSITY

The University shall exercise the following powers and perform the following functions, namely:-

- 1) to administer and manage the University, establish, administer and manage its constituent colleges and centers for research, education, training, extension and outreach including continuing education, distance learning and e-learning.
- 2) to provide for research, higher education, professional education, teaching, training, extension and outreach including continuing education, distance learning and e-learning in the fields of science, technology, humanities, social sciences, education, management, commerce, law, pharmacy, healthcare and any other fields;
- 3) to conduct innovative experiments in educational technologies, teaching and learning methods, to collaborate with national and international institutions and to offer joint programmes with such institutes to constantly improve the delivery of education and to achieve international standards of education;
- 4) to prescribe courses, curriculum and methodologies including electronic and distance learning and provide for flexibility in the delivery of education;
- 5) to hold examinations and confer degrees, diplomas or grant certificates and other academic distinctions or titles on persons subject to such condition as the University may determine and to withdraw or cancel any such degrees, diplomas or certificates and other academic distinctions or titles in the manner prescribed by the Regulations;
- 6) to confer honorary degrees or other distinctions in the manner prescribed by the Statutes;
- 7) to establish schools, centers, institutes, colleges and conduct the programmes and course of study and to give aids/ grants as are in the opinion of the University, necessary for the furtherance of its objects;
- 8) to provide for printing, publication and reproduction of research, educational material and other works and to organize exhibitions, conferences, workshops and seminars;
- 9) to establish knowledge resource centre;
- 10) to sponsor and undertake research and educational programmes in the fields of Science, technology, humanities, social sciences, education, management, commerce, law, pharmacy, healthcare and any other allied areas;
- 11) to collaborate or associate with any educational institution with like or similar objects;
- 12) to establish/ recognize off-campus centers and study centers including virtual campus for the purpose of achieving the objectives of the University;
- 13) to undertake research and to obtain registration in respect of such research in the nature of patents, design rights and such or similar rights with the competent authorities;

- 14) to maintain linkages and collaborate with educational or other institutions in any part of the world having objects wholly or partially similar to those of the University; through exchange of Students, researchers, faculty and staff and generally in such manner as may be conducive to their common objects;
- 15) to render services of research, training, consultancy and such other services as required for the purposes of the University;
- 16) to develop and maintain relationships with faculty, researchers, administrators and domain experts in science, technology, humanities, social sciences, education, management, law, commerce, pharmacy, healthcare and allied area for achieving the objects of the University;
- 17) to regulate the expenditure and to manage the finance and to maintain the accounts of the University;
- 18) to receive funds, movable and immovable properties, equipments, software and other resources from business, industries, other sections of society, national and international organizations and any other sources by transfers or as gifts, donations, benefactions or bequests for the purpose and object of the University;
- 19) to establish maintain and manage halls, hostels for students and quarters for the residence of faculty and staff;
- 20) to construct, manage and maintain centers, complex, auditorium, buildings, stadium for the advancement of sports, cultural, co-curricular and extra curricular activities;
- 21) to supervise and control the residence and regulate the discipline of students, faculty and staff of the University and to make arrangements for promoting their health, general welfare, social and cultural activities;
- 22) to fix demand and receive or forever fees and such other charges as may be prescribed by the Statutes;
- 23) to institute and award fellowships, scholarships, prizes, medals and other awards;
- 24) to purchase or to take on lease or accept as gifts, bequests, legacies or otherwise any land or building or works which may be necessary or convenient for the purpose of the University and on such terms and conditions as it may think fit and proper and to construct or alter and maintain in such building or work;
- 25) to sell, exchange, lease or otherwise dispose of all or any portion of the properties of the Universities, movable or immovable, on such terms and it may think fit and consistent with the interest, activities and objects of the University;
- 26) to draw and except, to make and endorse, to discount and negotiate promissory notes, bills of exchange, cheques and other negotiable instruments;
- 27) to raise and borrow money on hand mortgages, promissory notes of other obligates or securities founded or best upon all or any of the properties and assets of the University or without any securities and upon such term and conditions as it may think fit and to payout of the funds of the University, all expenses incidental to the rising of money, and to repay and redeem any money borrowed;
- 28) to invest the funds of the University in or upon such securities and transpose any investment from time to time in such manner as it may deem fit in the interest of the University;
- 29) to execute conveyances regarding transfer mortgages lease, license, agreements and other conveyance in respect of property, movable or immovable including

- governments securities belonging to the University or to be acquired for the purpose of the University;
- 30) to admit students for the courses offered by the University in the manner prescribed by the ordinances;
 - 31) to recognize examinations or periods of study (whether in full or in part) of other recognized universities, institutions or other places of learning as equivalent to examinations or period of study in the University for the purpose of giving lateral entry into the courses offered by the University.
 - 32) to create academic, technical, administrative, ministerial and other post prescribing qualification by the ordinance and to make appointment thereto;
 - 33) to regulate and enforce discipline among the students, employees of the University and provide for such disciplinary manners as may be prescribed by the regulation;
 - 34) to institute professorship, associate professorship, readership, lectureship and any other teaching, academic or research posts and to prescribed by the students, the qualifications for the persons to be appoint and such post;
 - 35) to appoint qualified persons as professors, associate professors, assistant professor, readers, lecturers or as teachers and researchers or other officers of the University;
 - 36) to co-operate with other Universities, and acquire membership of, bodies, authorities, or associations, which may have been formed for the advancement of leaning science or research, or for the dissemination of knowledge or for the physical and moral welfare of students, in such manner and for such purpose as the University may determined by statutes;
 - 37) to delegate all or any of its powers (except the power to make regulations) to any officer or authorities of the University, and;
 - 38) to do all such acts and things as the University may consider necessary conductive or incidental to the to the attainment or enlargement of all or any of the objects of the University.

STATUTE NO - 5

INCORPORATION OF UNIVERSITY

NIILM University established by Haryana Private University Act 2006 along with its amendment by the Haryana Act No. 16 of 2011, shall be a body corporate by the name, as specified in the Act, and shall have perpetual succession and a common seal. It shall have the power to acquire and hold property both moveable and immoveable and to make contract, and shall sue, and be sued by the said name.

STATUTE NO - 6

OFFICERS OF THE UNIVERSITY

The following officers shall be the officers of the University:

- 1) The Visitor
- 2) The Chancellor

- 3) The Vice-Chancellor
- 4) The Registrar
- 5) The Chief Finance and Accounts Officer;
- 6) Such other officers as may be appointed by Governing Body or Board of Management as deemed necessary for the functioning of the University.

STATUTE NO - 7

POWERS OF VISITOR

- 1) The Governor of Haryana shall be the Visitor of the University.
- 2) The Visitor shall have the following powers, namely: -
 - i. when present, he shall preside over the convocation of the University for conferring degrees and diplomas ;
 - ii. to call for any paper or information relating to the affairs of the University; and
 - iii. on the basis of the information received under clause (b), if he is satisfied that any order, proceeding, or decision taken by any authority of the University is not in conformity with the provisions of this Act, Statutes, Ordinances, Regulations or Rules, he may issue such directions as he may deem fit in the interest of the University and the directions so issued shall be complied with by the University.

STATUTE NO - 08

APPOINTMENT AND POWERS OF THE CHANCELLOR

- 1) The Chancellor shall be appointed by the Sponsoring body with the approval of the Visitor.
- 2) The term of the office of the Chancellor shall be three years, and he/she may be reappointed for a second term and so on by the sponsoring body.
- 3) Provided that the Chancellor shall, notwithstanding the expiry of the term, continue to hold his/ her office maximum for a period of one year until either he/she is reappointed or his/her successor, duly appointed by sponsoring body, enters upon his/her office.
- 4) The Chancellor shall be the Chairman of the Governing Body and the Head of the University.
- 5) It shall be duty of the Chancellor to ensure that the Act, the Rules, the Statutes, the Ordinances and the Regulations are faithfully observed.
- 6) The Chancellor shall preside over the Convocation of the University.
- 7) No assets of the University and/or its funds of any nature whatever can be pledged in any manner to anybody including Financial Institutions/ Banks etc. without the approval of the Sponsoring Body on the recommendation of the Chancellor.
- 8) In case of any dispute and/or difference of opinion between officers of the University, the decision of the Chancellor shall be final and binding on all concerned.

- 9) The Chancellor shall have the following powers, namely :
 - i to call for any information or record;
 - ii to appoint the Vice-Chancellor
 - iii to remove the Vice-Chancellor in accordance with the provisions of sub-section 7 of section 17 of the Haryana Private Universities Act, 2006.
 - iv such other powers as may be delegated to him by the Governing Body.
 - v such other powers as may be prescribed by the statutes.
- 10) If in the opinion of the Sponsoring Body, the actions of the Chancellor are found to be in any way detrimental to the interests of the University, the Sponsoring Body shall appoint such other person as may be found appropriate in the position of Chancellor to succeed the person so acting after proper enquiry. The Sponsoring Body may stipulate the date from which such other person shall assume the office of the Chancellor.
- 11) The Sponsoring Body may from time to time decide on the honorarium and/or the pay and/or allowances to be paid to the Chancellor and/or perquisites to be provided to the Chancellor.
- 12) The office of the Chancellor may be located anywhere in India or overseas.
- 13) The Chancellor by writing under his hand, addressed to the Visitor, may resign his office.

STATUTE NO - 9

APPOINTMENT, POWERS AND RESPONSIBILITIES OF THE VICE-CHANCELLOR

- 1) The Vice-Chancellor shall be appointed by the Chancellor from a panel of three persons recommended by the Governing Body out of the panel of three persons.
- 2) If the Chancellor does not approve any of the persons so recommended, he shall record the reasons there of and call for fresh recommendations.
- 3) The Vice-Chancellor shall hold office for a term of three years.
 Provided that, on the expiry of term, the Vice-Chancellor shall be eligible for reappointment for subsequent term of three years and so on;
 Provided further that a Vice-Chancellor shall continue to hold the office even after the expiry of term till the new Vice-Chancellor joins. However, this period shall not exceed one year.
 Provided further that, in case of an emergency like illness, long absence, resignation or due to any other reason the Chancellor shall assign the duties of the Vice-Chancellor to a competent authority of the University. However, this period of interim arrangement shall not exceed one year.
- 4) The Vice-Chancellor shall draw such emoluments which shall not be less than the emoluments prescribed by the UGC from time to time.
- 5) The Vice-Chancellor shall be the principal executive and academic officer of the University and shall exercise general superintendence and control over the affairs of the University and shall execute the decisions of the various authorities of the University, and shall exercise such powers and perform such duties as may be prescribed by the Act and the Statutes and as assigned by the Chancellor/ Governing

Body from time to time in addition to the following duties:-

- i to advise the Governing Body on planning and development of the University, particularly in respect of the norms and standards of education, teaching and research in the University and ensure compliance of the same.
 - ii to apply for membership of other institutions like Association of Indian Universities, Commonwealth Universities, Association of International Universities, India International Centre etc.
 - iii to coordinate with Deans/ Chairpersons concerned for collaboration with any University/ Research Institute/ Centers of the country and abroad from time to time with prior approval of the Governing Body and in accordance with the government directive.
 - iv to co-ordinate with the Deans concerned with regard to teaching and research in the University Teaching Departments/ Schools of Studies/ Maintained institutes etc. and introduction of new courses.
 - v to provide academic leadership and motivation for excellence.
 - vi to process disciplinary action, whenever needed, against the faculty, Technical/Admin. Staff of the University/maintained institutions as per rules and as per Statutes.
 - vii to ensure quality norms and standards pertaining to the courses of study offered or to be offered by the University within and outside the country.
 - viii to take steps to obtain accreditation etc.
- 6) In the absence of the Chancellor, the Vice-Chancellor shall undertake all the functions of the Chancellor and preside over the Convocation.
- 7) If in the opinion of the Vice-Chancellor, it is necessary to take immediate action on any matter for which powers are conferred on any other authority by or under this Act, he may take such action as he deems necessary and shall at the earliest opportunity thereafter report his action to such officers or authority as would have, in the ordinary course, dealt with the matter:
Provided that if in the opinion of the concerned authority such action should not have been taken by the Chancellor, then such case shall be referred to the Chancellor; whose decision thereon shall be final:
Provided further that where any such action taken by the Vice-Chancellor affects any person in the service of the University, such person shall be entitled to prefer, within three months from the date on which such action is communicated to him, an appeal to the Board of Management and the Board of Management may confirm or modify or reverse the action taken by the Vice-Chancellor.
- 8) If in the opinion of the Vice-Chancellor, any decision of any authority of the University is outside the powers conferred by this Act, Statutes or is likely to be prejudicial to the interest of the University, he shall request the concerned authority to revise its decision within fifteen days from the date of his decision and in case the authority refuses to revise such decision wholly or partly or fails to take any decision within fifteen days, then such matter shall be referred to the Chancellor and his decision thereon shall be final.
- 9) If, at any time upon representation made or otherwise and after making such inquiry as may be deemed necessary, the situation so warrants that the continuance of the Vice-

Chancellor is not in the interests of the University, the Chancellor may, by an order in writing stating the reasons therein, require the Vice-Chancellor to relinquish his office from a date specified in the order:

Provided that before taking any action under this sub-section, the Vice-Chancellor shall be given an opportunity of being heard.

STATUTE NO - 10

*APPOINTMENT, POWERS AND RESPONSIBILITIES OF THE REGISTRAR *

- 1) The Registrar shall be appointed by the Chairperson of the sponsoring Body.
- 2) The qualifications and experience of the Registrar will be decided by the sponsoring body.
- 3) The Registrar shall receive pay and other allowances as per UGC norms or higher and approved by the Sponsoring Body from time to time.
- 4) The Registrar shall undertake such functions as may be specified by the Governing Body or the Board of Management or the Chancellor or the Vice-Chancellor.
- 5) The Registrar shall be the Member Secretary of the Governing Body, Board of Management and Academic Council but shall not have a right to vote. The Registrar may also be nominated as a Member-Secretary of other bodies as may be constituted by or under the Act or the Statutes or the Rules but shall not have a right to vote.
- 6) The Registrar shall exercise such other powers and perform such other duties as may be prescribed or may be required from time to time, by the Governing Body.
- 7) The Registrar shall be responsible for the due custody of the records and the common seal of the University and shall be bound to place before the Chancellor, the Vice-Chancellor or any other authority, all such information and documents as may be necessary for transaction of their business.
- 8) The Registrar shall report to the Vice-Chancellor.
- 9) The following shall be the duties of the Registrar:-
 - i to conduct the official correspondence on behalf of the authorities of the University;
 - ii to make Agenda and issue Notices of meetings of the authorities of the University and all committees and subcommittees appointed by any of these authorities with the approval of the Vice-Chancellor;
 - iii to keep the minutes of the meetings of all the authorities of the University and all the committees and subcommittees appointed by any of these authorities and circulate the same among the members, with the approval of the Vice-Chancellor;
 - iv to represent the University in suits or proceedings by or against the University, sign powers of attorney and plead in such cases or depute his representative for this purpose;
 - v to enter into agreements, contracts on behalf of the University and make amendments and alterations in the terms of such agreements or contracts as may be directed by the Board of Management;
 - vi to submit information, reports and documents to the Government and conduct

- liaison with the State Government, Central Government, University Grants Commission and other Government authorities;
- vii to generally supervise the administrative functions of the University;
 - viii to perform such other duties as may be specified by the Board of Management or the Vice-Chancellor from time to time.
- 10) When the Office of the Registrar falls vacant or when the Registrar is, by reason of illness or long absence or due to any other reason, unable to perform his duties of the office, the duties of the office shall be performed by such person as the Chancellor may appoint for the purpose.
- 11) If at any time upon representation made or otherwise and after making such inquiry as may be deemed necessary, the situation so warrants that the continuance of the Registrar is not in the interests of the University, the Chancellor may, by an order in writing stating the reasons therein, require the Registrar to relinquish his office from such date as may be specified in the order;
- Provided that before taking an action under this sub-section, the Registrar shall be given an opportunity of being heard,

STATUTE NO - 11

APPOINTMENTS, POWER AND RESPONSIBILITIES OF THE CHIEF FINANCE AND ACCOUNTS OFFICER

- 1) The Chief Finance and Accounts Officer shall be appointed by the Chancellor.
- 2) The Chief Finance and Accounts Officer shall have such qualifications and experience as may be prescribed by the Board of Management from time to time.
- 3) The Chief Finance Officer shall draw such salary, allowances and be entitled for such perquisites which shall not be less than the emoluments of the Deputy Registrar or equivalent person as prescribed by the University Grant Commission from time to time.
- 4) The term of office and the terms of appointment of the Chief Finance and Accounts Officer shall be prescribed by the Governing Body or by the Chancellor as the case may be.
- 5) The Chancellor may appoint a person to officiate as the Chief Finance and Accounts Officer in the event of temporary absence of the Chief Finance and Accounts Officer.
- 6) The Chief Finance and Accounts Officer shall exercise general supervision over the funds of the University and shall have such powers and responsibilities as may be delegated or assigned to him by the Chancellor or the Vice-Chancellor or the Finance Committee.
- 7) The Chief Finance and Accounts officer shall report to the Vice-Chancellor.
- 8) The Chief Finance Officer shall-
 - i Manage properties and investments of the University, including trust and immovable properties for fulfilling any of the objects of the University;
 - ii Be responsible for the preparation of the annual accounts and the budget of the University and for their presentation to the Chancellor/ Governing Body after they have been considered by the finance committee;

- iii Keep a constant watch on the cash, bank balance and investments;
 - iv Watch the progress of collection of revenue and advise on the methods of collection employed;
 - v Ensure that the registers of properties of the University are maintained properly and the stock- checking of equipment and other materials in the offices of the University including off-campus Centers, examination centres, Study Centers and other institutions maintained by the University is conducted regularly;
 - vi Bring to the notice of the Chancellor any unauthorized expenditure or other financial irregularities and suggest appropriate action;
 - vii Call from any office of the University, including off-campus centres, examination Centers, Study Centers and other institutions maintained by the University, any information or reports that he may consider necessary for the performance of his functions;
- 9) He will ensure that adequate controls commensurate with the size of financial operations are in place.
 - 10) He shall ensure all statutory and timely compliances of Govt./ Taxation Departments/ etc.
 - 11) He shall be responsible for timely compliance of Audit requirements.
 - 12) He shall be responsible for liaison with financial institutions/ Bank and other financial matters.
 - 13) Maintain all accounts & records as per regulating standards.
 - 14) If, at any time upon representation made or otherwise and after making such inquiry as may be deemed necessary, the situation so warrants that if the continuance of the Chief Finance & Accounts Officer is not in the interests of the University, the Chancellor may, by an order in writing stating the reasons therein, require the Chief Finance & Accounts Officer to relinquish his office from such date as may be specified in the order:
Provided that before taking an action under this sub-section, the Chief Finance Officer shall be given an opportunity of being heard.

STATUTE NO - 12

OTHER OFFICERS OF UNIVERSITY

- 1) Governing Body or the Board of Management shall appoint such other officers as shall be deemed necessary for the functioning of the University.
- 2) The manner of appointment of other officers of the University and their powers and functions shall be such as will be specified by the Governing Body or the Board of Management.

STATUTE NO - 13

AUTHORITIES

The following shall be the authorities of the University, namely:-

- 1) the Governing Body;
- 2) the Board of Management;
- 3) the Academic Council; and
- 4) such other authorities as may be appointed by the Governing Body or Board of Management as deemed necessary for functioning of the University.

STATUTE NO - 14

THE GOVERNING BODY

The Governing Body shall be the supreme authority of the University. All the movable and immovable property of the University shall vest in the Governing Body.

14.1 CONSTITUTION OF THE GOVERNING BODY

- 1) The Governing Body, constituted as per Section 22(1) of the Haryana Private Universities Act, 2006 shall consist of the following members:
 - i The Chancellor - Chairman;
 - ii The Vice-Chancellor;
 - iii The Secretary to Government, Haryana, Education deptt or in his absence, Director, Higher Education, Haryana ;
 - iv five persons nominated by the sponsoring body out of whom two shall be eminent educationists;
 - v one expert of management or technology from outside the University, nominated by the Chancellor;
 - vi One expert of finance , nominated by the Chancellor;
- 2) The Registrar shall be member- Secretary of the Governing Body. Registrar will be a non-voting member.

14.2 TERM OF THE GOVERNING BODY

The members of the Governing Body shall have a term of three years.

- 1) Save as otherwise provided in this section, the term of nominated members of the Board shall be three years from the date of nomination;
- 2) An ex-officio member shall continue so long as he holds the office by virtue of which he is such a member.
- 3) As nearly as one third of the nominated members, except the ex-officio member shall retire by rotation each year. In the first two instances, the Board may decide the procedure to identify the members who will retire;
- 4) A member may be re-nominated for the next term;
- 5) A member may resign his office by writing under this hand, addressed to the Chairperson, but he shall continue in office until his resignation has been accepted by the Chairperson.

14.3 POWERS OF THE GOVERNING BODY

1. The Governing Body shall have the following powers, namely:-
 - i to provide general superintendence and directions and to control the functioning and maintenance of the funds of the University by using all such powers as are provided by this Act, Statutes, Ordinances, Regulations or Rules.
 - ii to create additional posts as deemed necessary and appoint such officers of the University for the functioning of the University.
 - iii to appoint statutory auditors of the University;
 - iv to oversee the performance and review the decisions of other authorities of the University in case they are not in conformity with the provisions of the Act, Statutes or the Rules;
 - v to approve the budget, the annual report of the University;
 - vi to lay down the extensive policies to be followed by the University;
 - vii to open/setup/recognize study centers, off-campus centers , off-shore campuses, distance education, e-learning, on-line education facilities/centres in accordance with various provisions of section 3 of Haryana Pvt. University Act, 2006;
 - viii to make new or additional Statutes and Rules or amend or repeal the earlier Statutes and Rules;
 - ix to recommend to the sponsoring body for the dissolution of the University if a situation arises when there is no smooth functioning of the University in spite of best efforts.
 - x to approve proposals for submission to the State Government;
 - xi to take such decisions and steps as are found desirable for effectively carrying out the objects of the University;
 - xii subject to the provisions of the Act, to delegate such powers as it may deem fit to the Board of Management and other authorities or officers of the University.
 - xiii to acquire assets on Lease/outright purchase for the expansion of the University and its campus/es
 - xiv to establish examination centers in accordance with provisions of sub section 7, of section 3 of the Haryana Pvt. University Act, 2006;
 - xv such other powers as may be specified by the Statutes/subsequent Statutes from time to time.
2. The Governing Body shall perform such other functions as it may deem necessary for proper functioning and administration of the University.
3. The Governing Body may form Sub-Committees and/or Ad-hoc Committees for discharging any of the functions of the Board by clearly specifying their scope, jurisdiction, authority, powers and functions.
4. The Governing body may, by a resolution, delegate to the Chancellor, Vice-Chancellor, Registrar, Standing Committee or the Ad-hoc Committee or any other senior officer of the University such of its powers as it may deem fit, subject to the condition that the action taken by the Chancellor, Vice-Chancellor, the Registrar or the Standing Committee or the Ad-hoc Committee, or any of their Senior Officers to whom such powers are delegated, shall be reported at the next meeting of the Governing Board.

14.4 RESERVE POWERS OF THE GOVERNING BODY

- 1) In case of any deadlock in the Board and operations of the University cannot be conducted in the normal course, reserve powers are vested with Governing Body to do all necessary things including superseding the Board and forming a new Board to facilitate smooth functioning of the University.
- 2) The reserve powers of the Governing Body shall be exercised only when there is a written report sent by the Registrar to the Chancellor or the Vice-Chancellor about the deadlock in the Board, and when the operations of the University cannot be conducted in the normal course.
- 3) Upon receipt of such a written report, the Chancellor or the Vice-Chancellor shall direct the Registrar to convene a special meeting of the Board within 15 (fifteen) days, for restoration of normalcy in operations. In the event of Registrar not convening such a special meeting, the Chancellor shall convene such a meeting.
- 4) The decisions taken by the Governing Body and implemented by the officers under this clause shall be final and binding on all the Members of the Board and on all the Members of the other authorities.

14.5 MEETING OF THE GOVERNING BODY

- 1) The Governing Body shall meet at least three times in a calendar year, on any working day, at the headquarters of the University or any other location as the Chancellor deems fit.
- 2) The Chancellor shall be the Chairman of the Governing Body and shall preside over the meetings of the Governing Body. In the absence of the Chancellor, the Vice-Chancellor or a person nominated by the Chancellor among the members present in the Governing Body shall preside over the meeting.
- 3) The quorum for the meeting of the Governing Body shall be 4 (four) members present in person or through teleconferencing or video conferencing or any other form of distance participation.
- 4) Each member of the Governing Body including the Presiding Officer shall have one vote and decisions at the meeting shall be adopted by simple majority. In case of a tie, the Presiding Officer shall have a casting vote.
- 5) The Chancellor may, under exigencies, obtain the consent of the Governing Body by circulating appropriate resolution among its members, and any resolution so circulated and approved by a simple majority shall be as effective and binding as if such resolution had been passed at the meeting of the Governing Body.
- 6) That the Secretary to Government, Haryana, Education department or in his absence, Director, Higher Education shall be present in each meeting in which decisions on issues involving Government policies/instructions are to be taken.
- 7) In case of non-unanimity of any issue the decision will be approved by the simple majority of the present voting members. The Registrar would be non-voting member.
- 8) However, the consent and approval of the Chancellor is necessary for all the decisions.

14.6 EXTRAORDINARY MEETING OF THE GOVERNING BODY

- 1) In the event of exigency, the Chancellor or the Vice-Chancellor with the concurrence of the Chancellor may call for the extraordinary general meeting of the Governing Body.
- 2) The Sponsoring Body may, in the event of exigency and/or in the interest of the administration of University, request the Chancellor or in his absence, the Vice-Chancellor either to call an extraordinary meeting or circulate the resolution among the members of the Governing Body.
- 3) The Chancellor or the Vice-Chancellor with the concurrence of the Chancellor, may; under exigencies, obtain the consent of the Governing Body by circulating appropriate resolution among its members, and any resolution so circulated and approved by a simple majority shall be as effective and binding as if such resolution had been passed at the meeting of the Governing Body.

STATUTE NO - 15

THE BOARD OF MANAGEMENT

The Board of Management shall be the principal academic and executive body of the University and will work under the overall directions of the Governing Body.

15.1 CONSTITUTION OF THE BOARD OF MANAGEMENT

- 1) The Board of Management shall consist of following members, namely;
 - i the Vice-Chancellor;
 - ii the Secretary to Government, Haryana, Education deptt or in his absence , Director, Higher Education, Haryana
 - iii Two members of the Governing Body, to be nominated by the Sponsoring Body;
 - iv Three persons, who are not the members of the Governing Body, to be nominated by the sponsoring body;
 - v Three persons from amongst the teachers, nominated by the Sponsoring Body; and
 - vi Two teachers, nominated by the Vice-Chancellor.
- 2) The tenure of the members of Board of Management shall be three years, except in the case of Ex-officio members;
- 3) The Vice-Chancellor shall be the Chairperson of the Board of Management
Provided that Chancellor may at his discretion, nominate any other member of the Governing Body to be the Chairperson of the Board of Management.

15.2 MEETING OF THE BOARD OF MANAGEMENT

- 1) The Board of Management shall meet as often as necessary, and at least once in two months.
- 2) The meetings shall be called by the Registrar/ Secretary.

- 3) The quorum for the meetings of Board of Management would be four . The members may be present in person or through teleconferencing or video conferencing or any other form of distance participation.
- 4) Each member of the Board of Management including the Chairman / Presiding Officer shall have one vote and decisions at the meeting shall be taken by simple majority. In case of a tie, the Presiding Officer shall exercise a casting vote. Registrar will be a non-voting member.
- 5) The Registrar shall cause recording of minutes of the meeting, with the approval of the Chancellor and circulate them to the members concerned within a period of one month from the date of conducting the meeting.
- 6) The Chancellor may, under exigencies, obtain the consent of the Board of Management by circulating appropriate resolution among its members and any resolution so circulated and approved by a simple majority shall be as effective, and binding as if such resolution had been passed at the meeting of the Board of Management.
- 7) The Secretary to Government, Haryana, Education or in his absence, Director, Higher Education shall be present in each meeting in which decisions on issues regarding Government policies/instructions are to be taken.

15.3 POWERS AND FUNCTIONS OF BOARD OF MANAGEMENT

The Board of Management shall have the powers to take all the necessary decisions for smooth and efficient functioning of the University. The powers shall, inter-alia, include, but not limited to, the following: -

Financial matters

- 1) To consider and approve the budget of the University.
- 2) To manage and administer the revenues and properties of the University and carrying out all administrative affairs of the University not otherwise specifically provided for.
- 3) To manage and regulate the finance, accounts, investments, property and all other administrative affairs of the University and for that purpose to appoint such agent or agents as it may deem fit.
- 4) To open /close account or accounts in the name of the University or institution run/conducted by the University with anyone or more scheduled /unscheduled banks, post office or in any other financially sound institutions and to operate such accounts and to give instructions to the bank/institution for opening and operation of such accounts by one or more of members of board of management or by authorized persons by the board of management.
- 5) To draw, accept, make, endorse, discount and negotiate securities of the Government, promissory notes, bills and exchange, cheques or other negotiable instruments.
- 6) To issue appeals for funds for carrying out the objects of the University.
- 7) To receive grants, donations, contributions, gifts, prizes, scholarships, fees and other moneys and give grants and donations to award prizes, scholarships etc.
- 8) To purchase, take on lease or accept, as gift or otherwise, any land or buildings or

equipments, material and things to erect, alter and maintain buildings / works and other constructions and to sell, mortgage, dispose off or otherwise deal with all or any of the same which may be necessary or convenient for the purposes of the University and on such terms and conditions as it may deem fit.

- 9) To acquire intellectual property rights, copyrights, trade marks and the like from any institution or organization on such terms and conditions as the Board of Management may determine and pay such compensation for the acquisition as may be just and equitable.
- 10) To transfer or accept transfers of any moveable property on behalf of the University.
- 11) To execute in consultation with the Sponsoring Body, conveyance, transfer, re-conveyances, mortgages, leases, bonds, licenses and agreements in respect of property, moveable or immovable belonging to the University or to be acquired for the purposes of the University.
- 12) To appoint, in order to execute an instrument or transact any business of the University, any person as attorney of the University with such powers as it may deem fit.
- 13) To invest the Surplus funds of the University, in such securities and in such manner as it may deem fit and from time to time in the modes or forms as prescribed under section 11 (5) or as per the provisions of section 10 (23C) of the Income Tax Act 1961.
- 14) In consultation with the Sponsoring Body, to raise and borrow money on bonds, mortgages, promissory notes or other obligations or securities by providing properties and assets of the University as security, or borrow money without any securities, and upon such terms and conditions as it may think fit, and to payout of the funds of the University, all expenses, incidental to the rising of money and to repay and redeem any money borrowed.
- 15) To maintain and operate the General Fund.
- 16) To maintain proper accounts get it audited and other relevant records and prepare Annual Statement of Accounts including the Balance Sheet for every previous financial year, in such form as may be prescribed by the Rules and submit the same to the Governing Body for their approval.
- 17) To give scholarship or grants and/or aid to poor and deserving students and scholars.
- 18) To establish or give grants and/or aids to schools, colleges, hostels, libraries, research centers, museums, workshops, laboratories, cultural centers and other educational institutions for the development of education, various arts and literature and diffusion of knowledge, and to provide for amenities, awards, scholarships etc.
- 19) The Board shall, from and out of the income realized from the properties, assets and funds of the University, and from any other sources which may get, expand such sum or sums of money as they may deem proper towards the maintenance of the properties of the University, pay all rates and taxes, pay such sums towards repayment of any borrowings and meet all expenses which the members may in their discretion think necessary for the proper and efficient management of the University, and in particular pay the salaries and allowances of all staff and servants, purchase books, equipments

and furniture, pay management contributions for the provident fund of the staff, Gratuity, pension etc., awards, prizes or scholarships to students and incur any other items of expenditure, relating to the University / institutions, if any, under the management of the University not hereinbefore specifically mentioned.

- 20) To recognize diplomas and degrees of other Universities and Institutions located in India and abroad and to determine their equivalence in relation to the diplomas and degrees of the University on reciprocal basis.
- 21) To make regulations for awarding admission to Under Graduate and Post Graduate programmes of the University to such candidates who do not possess formal University/ Technical Education Board/ Secondary Board of Education qualification otherwise mandatory for admission to such courses but have quantifiable knowledge, skills and competencies in the related disciplines.
- 22) To approve conferment of degrees, honours, diplomas, license, titles and marks of honour on the basis of the results declared.
- 23) To make guidelines for the award of fellowships, stipends, scholarship, medals and prizes, etc and empower the Vice- Chancellor or any other officer of the University to approve the eligible candidates for such awards.
- 24) To institute, conduct, defend, compound, withdraw, compromise, adjust, refer to arbitration or abandon any legal or other proceedings, claims or disputes, by or against the University or against its officers or employees concerning the affairs of the University and to sign and verify vakalats, plaints, written statement, execution petitions, affidavits and other documents.
- 25) To insure and keep insured, if deemed expedient, all or any of the building and other assets of the University and invest in securities approved by law relating of the University or in such manner as the board of members may think fit and proper in the best interest of the University.
- 26) The board may, subject to such conditions and limitations as it may deem fit, delegate any of its functions to the secretary or any other officer or employees of the University with the consent of sponsoring body.

Appointments

- 1) To create teaching , academic and other posts as deemed necessary for the functioning of the University and to decide on the number, qualifications and cadres thereof and to determine the emoluments of such posts.
- 2) To approve the appointments of Directors, Principals, Deans, Professors, Associate Professors and other senior academic and operational staff, as may be necessary on the recommendations of the selection committees constituted for the purpose.
- 3) To lay down rules with respect to appointment, emoluments and duties for the various academic and non-academic staff recruited by the University.
- 4) To lay down rules for appointment of Visiting Fellows and Visiting Professors and their emoluments.
- 5) To appoint internal auditors to undertake audit of the various functions of the

University.

Academic Matters

- 1) To generally lay down, in consultation with the Academic Council, the academic policies, education and teaching standards and policies relating to student admission, examinations and award of degrees, diplomas and certificate and other academic awards or distinctions.
- 2) To establish, on the advice of the Academic Council, Divisions and Departments for the academic work and functions of the University and to allocate areas of Study, Teaching and Research to them.
- 3) To lay down policy in relation to fees and other charges payable by the students of the University on the advice of the Academic Council.
- 4) To institute Fellowships, Scholarships, Studentships, Medals and Prizes in accordance with the Rules.
- 5) To lay down rules regarding the emoluments and traveling and other allowances of examiners, moderators, tabulators and such other personnel appointed for examinations, in consultation with the Academic Council and the Finance Committee.
- 6) To formulate and modify or revise schemes for the organization of the faculties, and to assign to such faculties their respective subjects and also to report to the division of any faculty or the combination of one faculty with another.

Student Matters and Discipline:

- 1) To regulate and enforce discipline among the employees and the Students of the University and to take appropriate disciplinary action, wherever necessary.
- 2) To entertain and adjudicate upon any grievance of the employees and students of the University and to set up Committees for attending to such grievances.
- 3) To establish and regulate the maintenance of hostels for the students of the University and recognize hostels established by outside parties, on the basis of the recommendations of a committee established for the purpose.

Administrative and Legal matters:

- 1) To approve contracts and works.
- 2) To create administrative, ministerial and other necessary posts and fix compensation for persons recruited to such posts.
- 3) To grant leave of absence to the Vice-Chancellor or any other officer of the University and to make necessary arrangements to carry out the functions of such officers proceeding on leave during their absence.
- 4) To conduct inspections and enquiries, in various departments, centers, institutions and affiliate colleges of the University and initiate corrective action wherever needed.

Formation of Sub-Committees:

The Board of Management may form Sub-Committees and/or Ad-hoc Committees for

discharging any of the functions of the Board by clearly specifying their scope, jurisdiction, authority, powers and functions.

Delegation of Powers:

The Board of Management may, by a resolution, delegate to the Chancellor, Vice-Chancellor, Registrar, Standing Committee or the Ad-hoc Committee or any other senior officer of the University such of its powers as it may deem fit, subject to the condition that the action taken by the Chancellor, Vice-Chancellor, the Registrar or the Standing Committee or the Ad-hoc Committee, or any of their Senior Officers to whom such powers are delegated, shall be reported at the next meeting of the Board of Management.

STATUTE NO - 16

THE ACADEMIC COUNCIL

The Academic Council shall be the principal recommending academic body of the University and shall coordinate and exercise general supervision over the academic policies and programmes of the University and shall have the control over and be responsible for the maintenance of standards of education, teaching and training, inter-departmental co-ordination, research, examinations and tests of the University.

16.1 CONSTITUTION OF THE ACADEMIC COUNCIL

The Academic Council shall consist of the various members as may be decided by the Governing Body or the Board of Management. The Vice-Chancellor shall be the Chairperson of the Academic Council. It will have four or such more members as nominated by the Governing Body or the Vice-Chancellor.

16.2 MEETING OF THE ACADEMIC COUNCIL

- 1) The meeting of the Academic Council will be as under:-
 - i The Academic Council shall meet as often as may be necessary.
 - ii Three members of the Academic Council shall constitute the quorum of the meeting of the Academic Council.
- 2) Resolutions of the Academic Council may also be passed through circulation among all the members, except in cases where such resolution are required to be passed at a meeting. The resolution so circulated and approved by a simple majority shall be effective and binding as if such resolution had been passed in the meeting of the Academic Council, provided that at least one half of the total members of the Academic Council have recorded their views on the resolution.
- 3) In case of any non-unanimity of any issue the decision will be approved by the simple

majority of the present voting members. The Registrar will be non-voting member.

16.3. FUNCTIONS AND POWERS OF THE ACADEMIC COUNCIL

The Academic Council shall have the following powers, and Functions:

- 1) Governing Body/ Chancellor/ Vice-Chancellor can co-opt members, persons having special knowledge or experience in the subject matter of any particular business which may come before the Council for consideration. The members so co-opted shall have all the rights of the members of the Council in regards to the transaction of the business in relation to which they may be co-opted;
- 2) To exercise general supervision over the academic work of the University and to give direction regarding methods of instruction, evolution, research and improvement in the academic standards;
- 3) To report and act on any matter referred to or delegated to it by the Board of Management;
- 4) To formulate different courses and programs to be imparted to the students of the University;
- 5) To lay down the curriculum and frame syllabus for any of the courses and programs offered by the University, and publish text books and other instructional material for the same;
- 6) To innovate, constantly upgrade and improve the syllabus to include emerging and futuristic technologies.

STATUTE NO - 17

COMPOSITION, CONSTITUTION, POWERS AND FUNCTIONS OF OTHER AUTHORITIES

The composition, constitution, powers and functions of other authorities of the University shall be such as may be specified by the Governing Body or Board of Management.

STATUTES - 18

DISQUALIFICATION FOR BEING A MEMBER OF ANY OF AUTHORITIES OR BODIES OF THE UNIVERSITY

A person shall be disqualified for being a member of any of the authorities or bodies of the University, if he-

- 1) is of unsound mind and stands so declared by a competent court;
- 2) is an undischarged insolvent;
- 3) has been convicted of any offence involving moral turpitude ;
- 4) is conducting or engaging himself in private coaching classes; or
- 5) has been punished for indulging in or promoting unfair practice in the conduct of any

examination in any form, anywhere.

STATUTE NO - 19

VACANCIES NOT TO INVALIDATE PROCEEDINGS OF ANY AUTHORITY OR BODY OF A UNIVERSITY

No act or proceeding of any authority or body of the University shall be invalid merely by reason of any vacancy or defect in the constitution thereof.

STATUTE NO -20

FILLING UP OF EMERGENT VACANCY

Any vacancy which may occur in the membership of the authorities or bodies of the University due to death, resignation or removal of a member or due to change of capacity in which he was appointed or nominated, shall be filled up as early as possible by the person or the body who had appointed or nominated such a member:

Provided that the person appointed or nominated as a member of an authority or body of the University on an emergent vacancy, shall remain a member of such authority or body only for the unexpired tenure of the member; in whose place he is appointed or nominated.

STATUTE NO - 21

COMMITTEES

The authorities or officers of the University will constitute such committees with such terms of reference as may be necessary for specific tasks to be performed by such committees for the furtherance of University's objectives. The constitution of such committees and their duties shall be such as will be specified by Governing Body or Board of Management

STATUTE NO - 22

CONSTITUTION OF STANDING COMMITTEE AND AD-HOC COMMITTEE

- 1) The Governing Body and/or the Board of Management may, at the appropriate time, by a resolution in a duly conducted meeting, and or in accordance with the directions of the Chancellor, appoint standing committees or ad-hoc committees, and/or enquiry committees by defining:-
 - i The purpose of appointment
 - ii The constitution;
 - iii The tenure of the committee
 - iv The financial budget;

- v The procedure to be adopted;
 - vi The rights and obligations of the committee;
 - vii The remuneration payable to the members of the committee;
 - viii The facilities to be acquired and other matters relevant or incidental to complete the purpose for which it is appointed.
- 2) The Committees so appointed shall exercise their powers and functions within the delegated authority. Neither the University nor the Governing Body, nor the Board of Management shall be accountable for the authority or powers used outside the scope of delegation by such authorities.
 - 3) Such Committees shall be automatically dissolved on completion of their tenure or after completion of the tasks assigned to them by the authority appointing them, unless extension in the tenure is granted by the said authority.

STATUTE NO - 23

ADVISORY COMMITTEE

The Governing Body or the Board of Management may, with the concurrence of the Chancellor, appoint one or more Advisory Committees for the purpose of providing advice to the Board of Management in matters relating to the conduct of various affairs of the University.

STATUTE NO - 24

MANNER AND TERMS AND CONDITIONS OF APPOINTMENT OF OTHER OFFICERS AND TEACHERS AND THEIR POWERS AND FUNCTIONS

The Governing Body and or the Board of Management shall make and approve the manner and the terms and conditions of appointment of other officers and teachers and their powers and functions.

STATUTE NO - 25

TERMS AND CONDITION OF SERVICE OF EMPLOYEES

- 1) The Board of Management shall formulate the terms and conditions of appointment and service of employees including faculty members, officers and other staff.
- 2) The Registrar / HR Department shall issue the appointment letters to faculty members, officers and employees in accordance with the policies and procedures as formulated by the Board of Management.

STATUTE NO - 26
DELEGATION OF POWERS

The Board of Management may, by a resolution, delegate to the Chancellor, Vice-Chancellor, Registrar, Standing Committee or the Ad-hoc Committee or any other senior officer of the University such of its powers as it may deem fit, subject to the condition that the action taken by the Chancellor, Vice-Chancellor, the Registrar or the Standing Committee or the Ad-hoc Committee, or any of their Senior Officers to whom such powers are delegated, shall be reported at the next meeting of the Board of Management.

STATUTE NO - 27
APPOINTMENTS OF AUDITORS

- 1) The Governing Body shall appoint a qualified firm of Chartered Accountants to undertake the statutory audit of the accounts of the University.
- 2) The First statutory auditors shall be appointed in the first meeting of the Governing Body, and the subsequent statutory auditors shall be appointed at the meeting of the Governing Body convened to approve the accounts of the previous period.

STATUTE NO - 28
ANNUAL ACCOUNTS AND AUDIT

- 1) The annual accounts including balance sheet of the University shall be prepared under the directions of the Board of Management and the annual accounts shall be audited at least once in every year by the auditors appointed by the University for this purpose.
- 2) A copy of the annual accounts together with the audit report shall be submitted to the Governing Body.
- 3) A copy of the annual accounts and audit report along with the observations of the Governing Body shall be submitted to the sponsoring body.
- 4) Copies of annual accounts and balance sheet prepared under sub-section (1) shall also be presented to the Visitor and the Government. The advice of the Government or the Visitor, if any, arising out of the accounts and audit report of the University shall be placed before the Governing Body. The Governing Body shall issue such directions, as it may deem fit, and compliance shall be reported to the Visitor or the Government, as the case may be.

STATUTE NO - 29
ANNUAL REPORT

- 1) The annual report of the University shall be prepared by the Board of Management which shall include among other matters, the steps taken by the University towards the

- fulfillment of its objects and shall be approved by the Governing Body and a copy of the same shall be submitted to the sponsoring body.
- 2) Copies of the annual report prepared under sub-section (1) shall also be presented to the Visitor and the Government.

STATUTE NO - 30

REGULATIONS

The Governing Body of the University may, subject to the prior approval of the Board of Management make regulations, consistent with the Haryana Private Universities Act, 2006, the rules, the Statutes and the Ordinances made there under, for the conduct of business of the each such authority and committees constituted by the Governing Body of the University.

STATUTE NO - 31

COOPERATION WITH OTHER UNIVERSITIES AND INSTITUTIONS

- 1) The Vice-Chancellor shall actively explore the avenues for cooperation with other Universities in India and overseas, and establish working relationship with other institutions, which could play a complementary role for furtherance of the objectives of the University.
- 2) The Vice-Chancellor shall execute and sign such documents as may be needed for forging alliances as aforesaid and place before the Board of Management the details of new alliances in the Board Meeting at the earliest opportunity.

STATUTE NO - 32

ACCREDITATION OF UNIVERSITY

The University shall obtain accreditation from the National Council of Assessment and Accreditation (NAAC), Bangalore within three years of its establishment and inform the Government and such other regulating bodies which are connected with the courses taken up by the University about the grade provided by NAAC to the University. The University shall get renewed such accreditation at an interval of every five years thereafter.

STATUTE NO - 33

PROVISION REGARDING POLICY OF THE ADMISSION, INCLUDING REGULATION OF RESERVATION OF SEATS

Admission of the students will be made as follows:-

- 1) Admission in the University shall be made strictly on the basis of merit:
- 2) Merit for admission in the University may be determined either on the basis of marks or grade obtained in the qualifying examination and achievements in co-curricular and extra-curricular activities or on the basis of marks or grade obtained in the entrance test conducted at the State level either by an association of the universities conducting similar courses or by any agency of the State:
Provided that admission in professional and technical courses shall be made only through an entrance test/ aptitude test.
- 3) A minimum of 25% seats for admissions in the University shall be reserved for students of the state of Haryana, out of which 10% seats shall be reserved for students belonging to the Scheduled Castes of the State of Haryana.

STATUTE NO - 34

NUMBER OF SEATS IN DIFFERENT COURSES AND PROVISION REGARDING FEE TO BE CHARGE FORM STUDENTS AND SCHOLARSHIPS

- 1) The number of seats in different courses shall be as approved by Academic Council/Board of Management.
 - 1) The fee structure of the University will be recommended by Academic council and sent to Board of Management for consideration and approval.
 - 2) The University may, from time to time, will prepare fee structure shall send it for information to the Government, at least 30 days before the commencement of the academic session.
 - 3) The fee structure for the 25% of the students who are domicile of Haryana, shall be based on merit-cum-means and be as follows:-
 - i 5% out of 25% shall be granted full fee exemption.
 - ii 10% out of 25% shall be granted 50% fee concession.
 - iii The balance 10% of 25% shall be granted 25% fee concession.

STATUTE NO - 35

CONVOCATION

- 1) Certificates, Degrees and Diplomas etc shall be conferred by the University only on successful completion of the academic requirements for a given program.
- 2) Convocation for conferring its Certificates, Degrees, Diplomas, and other academic distinctions may be held by the University as the Board of Management may fix.
- 3) A special Convocation to award Honorary Degrees/Academic distinctions to distinguished persons may be held by the University with the prior approval of the Chancellor.
- 4) The Academic Council shall frame Regulations relating to the format of the Degree and Diploma, Documents, Certificates and Citations, their text, issuance of these

- documents in absentia, duplicate degree and procedure for holding convocation.
- 5) Where the University does not find it convenient to hold the convocation in accordance with Statutes, the degrees diplomas and other academic distinctions may be handed over personally or dispatched to the candidates concerned by registered post.

STATUTE NO - 36

CONFERMENT OF HONORARY DEGREES AND DISTINCTION

- 1) Proposal of conferring an Honorary Degree or Academic Distinction to a distinguished personality shall be made in writing, along with the Bio-data of the proposed recipient, by a Faculty or any other official to the Vice-Chancellor who will examine it and put it up before the Governing Body for consideration.
- 2) The conferment of honorary degree or distinction shall be subject to the prior approval of the Visitor.

STATUTE NO - 37

EXEMPTION OF STUDENTS FROM PAYMENT OF TUITION FEES AND FOR AWARDING THEM OF SCHOLARSHIPS AND FELLOWSHIPS

The Board of Management may formulate a regulation on the exemption of fees and award of scholarships/ fellowships; the basis will be merit or merit-cum-means.

STATUTE NO - 38

ADMINISTRATION OF ENDOWMENT FOR THE AWARD OF FELLOWSHIPS, SCHOLARSHIPS, MEDALS AND PRIZES IN THE UNIVERSITY

- 1) The Board of Management may accept donations for creation of endowment fund for the award of Fellowships, Scholarships, Stipends, Medals and Prizes of the recurring nature; it can also establish the same on its own initiative.
- 2) The award shall be made out of the annual income accruing from the endowments. Any part of the income which is not so utilized shall be added to the endowment.
- 3) The value of endowment necessary for instituting an award shall be prescribed by the Governing Body.
- 4) In case any endowment is accepted by the Board of Management, it shall make a Regulation for it, giving such details as the name of the donor, name of endowment, initial value and the purposes of the endowment, etc.
- 5) Approval of awardees for fellowships, scholarships, medals and prizes as per the specific regulations (s) for specific endowment will be given by the Registrar.

STATUTE NO - 39
FIRST ORDINANCE

- 1) Subject to the provisions of this Act, the Statutes, the Regulations or the Rules, the First Ordinance will provide for all or any of the following matters, namely: -
 - i the admission of students to the University and their enrolment as such;
 - ii the courses of study to be laid down for the degrees, diplomas and certificates of the University;
 - iii the award of the degrees, diplomas, certificates and other academic distinctions, the minimum qualifications for the same and the means to be taken relating to the granting and obtaining of the same;
 - iv the conditions for award of fellowships, scholarships, stipends, medals and prizes;
 - v the conduct of examinations, including the term of office and manner of appointment and the duties of examining bodies, examiners and moderators;
 - vi fees to be charged for the various courses, examinations, degrees and diplomas of the University;
 - vii the conditions of residence of the students of the University;
 - viii provisions regarding disciplinary action against the students;
 - ix the creation, composition and functions of any other body which is considered necessary for improving the academic life of the University;
 - x the manner of co-operation and collaboration with other universities and institutions of higher education;
 - xi all other matters which by this Act or Statutes are required to be provided for by the Ordinances.
- 2) The First Ordinance of the University shall be made by the Vice- Chancellor which after being approved by the Board of Management, shall be submitted to the Government for its approval.

STATUTE NO - 40
SUBSEQUENT STATUTES

- 1) The subsequent Statutes of the University will provide for all or any of the following matters, namely: -
 - i creation of new authorities of the University;
 - ii accounting policy and financial procedure;
 - iii representation of teachers in the authorities of the University;
 - iv creation of new departments and abolition or restructuring of an existing department;
 - v institution of medals and prizes;
 - vi creation of posts and procedure for abolition of posts;
 - vii revision of fees;
 - viii alteration of the number of seats in different syllabi; and

- ix all other matters which under the provisions of this Act are to be specified by the Statutes.
- 2) The Statutes of the University other than the First Statutes, shall be made by the Board of Management with the approval of the Governing Body.
 - 3) The Statutes made under sub-section (2) shall be sent to the Government and the Government may approve them as such or, if it considers necessary, give suggestions for modifications in them within two months from the date of receipt of the Statutes.
 - 4) The Governing Body shall consider the modifications as suggested and return the Statutes to the Government with changes made therein or with its comments on the suggestions made by the Government.
 - 5) The Government shall consider the changes or the comments of the Governing Body and shall approve the Statutes with or without modifications and then the Statutes as finally approved by the Government shall be published by Government in the Official Gazette.

STATUTE NO - 41

ENDOWMENT FUND

- 1) The sponsoring body has established an endowment fund for the University with a minimum amount of three crore rupees.
- 2) The endowment fund shall be used as a security deposit to ensure that the University complies with the provisions of this Act, Statutes and Ordinances. The Government shall have the powers to forfeit in the prescribed manner, the whole or part of the endowment fund in case the University or the sponsoring body contravenes any of the provisions of this Act, Statutes, Ordinances, Regulations or Rules.
- 3) Income from endowment fund may be utilized for the development of infrastructure of the University but shall not be utilized to meet out the recurring expenditure of the University.
- 4) The amount of endowment fund shall be invested and kept invested until the dissolution of the University, in long-term securities issued or guaranteed by the Government or deposited and kept deposited in an interest bearing personal deposit account in Government treasury.
- 5) In case of investment in a long term security, the certificates of the security shall be kept in the safe custody of the Government and in case of deposit in the interest bearing personal deposit account in the Government treasury, the deposit shall be made with the condition that the amount shall not be withdrawn without the prior permission of the Government.

STATUTE NO - 42

GENERAL FUND

- 1) University shall establish a fund, which shall be called the general fund to which the following shall be credited, namely: -

- i fees and other charges received by the University;
- ii any contributions made by the sponsoring body;
- iii any income received from consultancy and other work undertaken by the University in pursuance of its objectives;
- iv trusts, bequests, donations, endowments and any other grants; and
- v all other sums received by the University.

. . . STATUTE NO - 43 . . .

APPLICATION OF GENERAL FUND

The general fund shall be utilized for the following objects, namely:-

- 1) for the repayment of debts including interest charges thereto incurred by the University for the purposes of this Act, the Statutes, Ordinances, Regulations and Rules;
- 2) for upkeep of the assets of the University;
- 3) for the payment of the cost of audit of the funds established under Endowment Fund and General Fund;
- 4) for meeting the expenses of any suit or proceedings to which the University is a party;
- 5) for the payment of salaries and allowances of the officers and employees of the University and members of the teaching and research staff, and for payment of any provident fund contributions, gratuity and other benefits to any such officers and employees, and members of the teaching and research staff;
- 6) for the payment of traveling and other allowances of the members of the Governing Body, the Board of Management, the Academic Council and other authorities so declared under the Statutes of the University and of the members of any committee appointed by any of the authorities or by the Chairperson of the sponsoring body or the Vice-Chancellor, as the case may be, of the University in pursuance of any provision of this Act, Statutes, Ordinances, Regulations or Rules;
- 7) for the payment of fellowships, freships, scholarships, assistantships and other awards to students belonging to economically weaker sections of the society or research associates or trainees, as the case may be, or to any student otherwise eligible for such awards under the Statutes, Ordinances, Regulations or Rules;
- 8) for the payment of any expenses incurred by the University in carrying out the provisions of this Act, Statutes, Ordinances, Regulations or Rules;
- 9) for the payment of cost of capital, not exceeding the prevailing bank rate of interest, incurred by the sponsoring body for setting up the University and the investments made therefor;
- 10) for the payment of charges and expenditure relating to the consultancy work undertaken by the University in pursuance of the provisions of this Act, Statutes, Ordinances, Regulations or Rules; and
- 11) for the payment of any other expenses including service fee payable to any organization charged with the responsibility of providing any specific service, including the managerial services to the University, on behalf of the sponsoring body.

FOR NIRM UNIVERSITY

Vice Chancellor

as approved by the Board of Management to be an expense for the purposes of the University;

Provided that no expenditure shall be incurred by the University in excess of the limits for total recurring expenditure and total non-recurring expenditure for the year, as may be fixed by the Board of Management, without the prior approval of the Board of Management:

Provided further that the general fund shall, for the objects specified under clause (1), be applied with the prior approval of the Governing Body of the University.

STATUTE NO - 44

INTERPRETATION

In the event of conflict of opinion with regard to the interpretation of the Statutes and Rules and Regulations, the decision of the Governing Body on interpretation shall be final and binding.

STATUTE NO - 45

PROCEDURE FOR ARBITRATION IN CASE OF DISPUTES

- 1) The Vice-Chancellor shall be responsible for the resolution of disputes and grievances between the teachers, officers and other employees and the students of the University.
- 2) The Vice-Chancellor may delegate the responsibility for arbitration to the Pro Vice Chancellor, Registrar or the Deans of the Faculties as he may deem fit.
- 3) Any person who is aggrieved of the decision of the Vice-Chancellor may appeal to the Chancellor within 15 days of communication of the decision by the Vice-Chancellor.
- 4) Where it is found necessary, the Chancellor may appoint an Arbitration Committee to arbitrate such disputes and grievances with such constitution and such powers as he may deem fit.
- 5) The procedures for arbitration of disputes shall be laid down by the Board of Management.
- 6) The Board of Management may lay down the procedure for dealing with appeals and fix the time limit for filing the same.

STATUTE NO - 46

ARBITRATION

In case of any dispute between University and officers, teachers, employees and students, the same shall be adjudicated upon by the Committee constituted by the Board of Management in the regard. If still not resolved to the satisfaction of the parties, the aggrieved party may invoke the arbitration clause and request the Chancellor in writing for appointment of an Arbitrator (to be appointed by the Chancellor) who shall appoint an Arbitrator within 30 days of the receipt of such request.

CERTIFIED TRUE COPY
FOR NIRM UNIVERSITY

[Signature]
Vice Chancellor